

Responsible Vendor Program

OAR 845-009-0135

Retail licensees who achieve and maintain responsible vendor status are eligible for reduced sanctions if their employees sell alcohol to a minor.

To apply for responsible vendor status, a licensee must complete the OLCC's *Application for Responsible Vendor Status* certifying that they:

- Require new off-premises employees, and all new on-premises employees who do not have a service permit, to read and sign the OLCC brochure *What Every Store Clerk Needs to Know About Selling Alcohol* or complete an equivalent educational program or materials before selling alcohol.
- Require employees who sell alcohol for on-premises consumption to take and pass an approved alcohol server education class within 45 days of selling alcohol.
- Train new employees about responsible alcohol sales within three days of the employee beginning to sell alcohol. On-premises employees who already have a valid service permit are exempt from the training.
- Post their house policies on alcohol sales and checking identification, and have each employee read and sign these policies.
- Permanently post signs reminding patrons and employees of the legal requirements for selling alcohol.
- Provide at least four employee trainings on responsible alcohol sales each year .

Licensees *do not* qualify for the program if they:

- Personally sold alcohol to minors more than once in the last two years, if any of the sales occurred within the last year.
- Were personally involved in selling alcohol to a minor during the past year if there were aggravating circumstances such as selling to a person less than 18 years old, selling to person they knew was under 21, or a sale that resulted in death or injury.
- Personally committed a Category I or II violation within the past five years. Felony convictions, operating while suspended, making false statements, interfering with an investigation, and being visibly intoxicated while on duty are examples of Category I or II violations.

For more information about the responsible vendor program, or to apply for the program, go to www.olcc.state.or.us or contact your local OLCC office (see reverse).

Promoting Responsible Alcohol Sales and Service

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www.olcc.state.or.us

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OLCC FIELD OFFICES

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